

BUSINESS ETHICS

- In all our business dealings, we act with integrity, honesty and professionalism. We operate within the law and respect the physical and social environment in which we work.
- We aim to foster long term relationships with our clients by providing a quality service.
- We maintain healthy and safe places of work and consider safety to be a fundamental requirement of all our activities.
- We respect the environment and aim to minimise the environmental impacts of our operations and projects.
- We treat all our staff fairly and equally regardless of race, gender, disability, creed or age. We aim to develop the skills and talents of our staff through appropriate training and development.
- Offering or accepting any gifts or entertainment that makes the recipient feel obliged to the provider is unacceptable.
- We recognise the sensitive nature of much of the information that we process and we maintain the confidentiality of our clients.

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R B McCracken - Senior Partner